TRUSTLIC GROUP

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CORPORATE SERVICES · ACCOUNTING & FINANCE COORDINATION

Clear financial information. One coordinated relationship.

Coordination of accounting, payroll, reporting, audit and filing requirements through appropriately appointed professional providers.

PROVIDER SELECTION — CLEAR RESPONSIBILITIES — CONNECTED REPORTING — PROFESSIONAL WORK STAYS WITH THE PROVIDER

WHEN CLIENTS CALL US

The provider may be external. The relationship still needs an owner.

Clients normally approach Trustlic when the finance work, information flow or responsibility for following the provider is not sufficiently clear.

Trustlic organises the relationship and keeps responsibilities, information and deadlines visible.

01
A new company organising its finance function

02
Existing records needing clearer coordination

03
A regional group appointing a local provider

04
Management seeking more useful reporting

01 DEFINE

Select the provider and agree the scope

Set responsibilities, deliverables, fees, information requirements and timing before work begins.

02 ORGANISE

Establish reliable records and routines

Create a workable accounting structure, document checklist, approval flow and recurring calendar.

03 MONITOR

Keep reporting and deadlines visible

Follow provider progress, outstanding items, reporting requirements and decisions needed from management.

04 CONNECT

Link finance with the wider operation

Coordinate approved employee, corporate and compliance information with the appointed provider.

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A CONNECTED FINANCE FUNCTION

Information, providers and decisions kept in one view.

The scope is built around the company's jurisdiction, activity, transaction volume, records, reporting needs and existing provider arrangements.

01

Provider & scope

Suitable providers, defined deliverables, responsibilities, fees and working terms.

02

Accounting setup

Record structure, opening information, approvals and a recurring accounting calendar.

03

Bookkeeping flow

Regular documents, information requests and the routine movement of accounting inputs.

04

Reconciliation oversight

Visibility over banks, receivables, payables, outstanding items and issue escalation.

05

Management reporting

Reporting requirements, timetable, format and follow-up on questions or missing data.

06

Payroll & employee costs

Approved employee changes, payroll inputs, permits and recurring issue coordination.

07

Year-end & audit

Readiness schedules, provider appointments, document requests and query follow-up.

08

Tax & filing coordination

Appropriately appointed advisers or filing providers remain responsible for specialist work.

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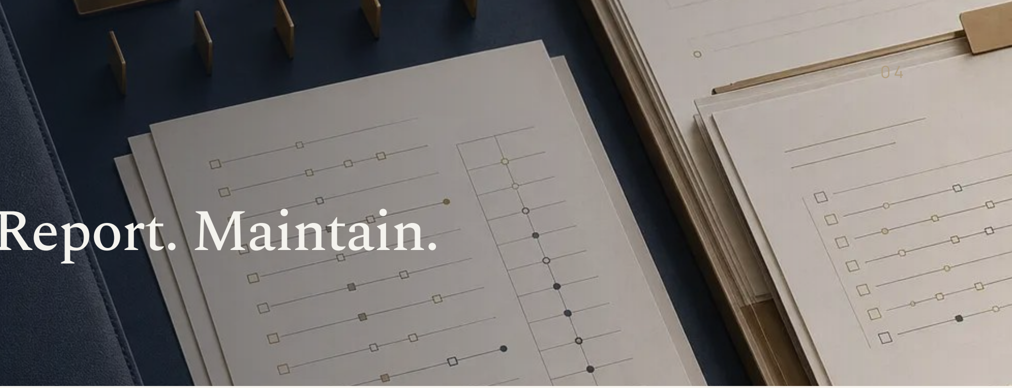

THE WORKING ROUTE

Review. Organise. Report. Maintain.

01 — REVIEW

Understand the company, records and actual requirement.

Review the jurisdiction, activity, transaction volume, provider, accounting system and immediate concerns.

- Company and service context
- Available records and systems
- Immediate reporting needs

RESULT

A clear requirement and initial view of the provider, information and timetable needed.

02 — ORGANISE

Define the relationship before recurring work begins.

Identify the provider, clarify scope and agree how information, approvals and questions move between the parties.

- Provider and appointment
- Responsibilities and fees
- Working calendar and flow

RESULT

An appointed provider, defined scope and practical working calendar.

03 — REPORT

Keep deliverables and communication visible.

The provider performs the professional work. Trustlic monitors progress, outstanding information and decisions required.

- Progress and deadline tracking
- Questions and missing items
- Status communication

RESULT

Clearer visibility over progress, expected deliverables and unresolved matters.

04 — MAINTAIN

Coordinate the relationship as the business changes.

Keep the agreed calendar, provider communication and connected requirements aligned with current business needs.

- Recurring coordination
- Connected company inputs
- Scope review when needs change

RESULT

A continuing relationship with clearer responsibilities and fewer late surprises.

CLEAR ACCOUNTABILITY

The relationship is coordinated. Professional responsibility remains clear.

01

Trustlic

Defines the requirement, identifies suitable providers, coordinates the appointment, organises communication and monitors progress.

02

The appointed provider

Performs the accounting, audit, tax, filing or other professional work and remains responsible for its output and technical decisions.

03

The client

Provides complete records, approves scope and fees, answers questions, reviews information and makes the required business decisions.

04

Authorities & regulated advisers

Control official requirements and provide regulated audit, tax, legal or other professional advice where required.

WHAT THE CLIENT RECEIVES

A defined scope, appointed provider, organised information flow, recurring calendar, visible responsibilities, clearer status reporting and an agreed escalation route.

PROFESSIONAL BOUNDARY

Trustlic is not an accounting firm, auditor, regulated tax adviser or financial adviser. The appointed provider remains responsible for its reports, advice, submissions and technical decisions.

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START WITH THE FINANCE QUESTION

Tell us where clarity is missing.

Share the jurisdiction, activity, transaction volume, employee count, accounting system, current provider and the main issue management wants to resolve. Trustlic will arrange an initial conversation about the right next step.

EMAIL

Info@TrustlicGroup.com

PHONE

+973 1711 8218

WEBSITE

trustlicgroup.com

INSTAGRAM

@trustlic.group

OFFICE

Office 1026, Building 361, Road 1705, Block 317, Diplomatic Area, Manama, Kingdom of Bahrain

DISCUSS AN ACCOUNTING REQUIREMENT

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CR No. 142136
Member of Bahrain Chamber

Independent corporate advisory I Kingdom of Bahrain